

**Minutes of Barkway Parish Council Annual Meeting
Held in the Community Room, Barkway Pavilion on 13th May 2025 at 7.30pm.**

Councillors Present: Mr W Dennis
Mr P Baker
Mr D Marchant
Ms L Fletcher
Ms J Cox

Also present: Mrs C Toms (Clerk)
District Cllr. Martin Prescott
Former County Cllr. Fiona Hill

Apologies: Cllrs. G Swann and W Sapsford (Business commitments)
County Cllr. Ruth Brown
PCSO Chris Brabrook

Members of the Public: Three other members of the public were present.

1. To elect Chairman for the year 2025/26 and sign Declaration of Acceptance of Office. It was proposed, seconded and all voted unanimously in favour that Cllr. Dennis become Chair. The Acceptance of Office form was duly signed.

Cllr. Dennis agreed to be Chair for one more year.

2. To elect Vice-Chairman for the year 2025/26 - It was proposed, seconded and all voted unanimously in favour that Cllr. Baker become Vice Chair.

3. To fix calendar of meetings for 2025/26 - It was agreed that Ordinary Parish Council meetings would continue to be held on the second Tuesday of every month.

4. To appoint representatives to serve on Working Parties

Finance – The Clerk, Cllrs. Dennis and Baker and Sapsford.

Reading Room – Cllrs. Baker and Fletcher

Carriage Wash Restoration – Cllrs. Fletcher and Cox

5. To agree distribution of portfolios for the forthcoming term of office

Corporate Governance – Cllr. Cox

Environment - Cllr. Fletcher

Highways - Cllr. Sapsford

Media and Communication – Cllr. Marchant

Planning – Cllr. Swann

Property - Cllr. Baker

Sports & Recreation – Cllr. Dennis

As not all Cllrs. were present it was agreed that portfolio responsibilities could be changed as and when required.

There being no further business the meeting closed at 7.35pm