

Barkway Recreation Ground, Pavilion & Community Room Scale of Charges for Hire

Community Room facilities only

1. For use by the Parish of Barkway Community Organisations where participants do not pay e.g.

Meetings

Training e.g. IT training

Practical days

Presentations or talks

Art classes

Parish Council Annual Meeting & other meetings.

Free to use but donations recommended and welcomed to cover electricity and water costs.

2. Rental for private events Barkway residents e.g.

Barkway children's birthday parties

£50 for 4 hours (Minimum)

£15.00 per hour after 4 hours

but to include the use of the play area if needed

Other events over 6 hours (including an evening party)

£100

Charity Event

£75

3. Hirers of similar events non-Barkway residents

£60 for 4 hours (Minimum)

£20 per hour after 4 hours

but to include the use of the play area if needed

Other events over 6 hours (including an evening party)

£140

Requests for other types of events will be considered and quoted on request

4. Events for which participants pay eg

Keep fit

Dance classes

£20.00 per hour April to Sept

£25.00 per hour to include heating supplement Oct –March

5. Events where Barkway organisations use the recreation ground and the pavilion facilities together where there is an entrance fee, or the hiring is for commercial purposes eg

Music on the Rec

B in the Park

All day rate of £120 will apply

6. Events where the hiring is for commercial purposes from organisations outside Barkway

e.g. NHDC elections

All day rate of £150 will apply

If prior access to the premises is required ie. the day before in order to set up equipment, etc. or several hours before the commencement of you hire time, this may be arranged, **subject to availability**

Use of the football pitches and the changing room facilities only.

**£50 per pitch (£40 if changing room facilities are not needed)
plus £25 if the kitchen facilities are required.**

7. General

Refundable security/damage deposits required as follows

a) Items 2 and 4 - £150 b) Item 5 - £150

but users under 1 and 3 will note that in the event of any breakages or damage they will be invoiced accordingly.

The community room will not have a licence to sell alcohol. Anyone wishing to sell alcohol in the room during an event will need to apply for a temporary event notice from NHC.

Hirers will need to sign a hiring agreement, including anyone exempt from charges, and they should note that on signing this agreement they enter into a contract that could be used in evidence should legal action become necessary.

The contract includes this Hiring Agreement and Standard Conditions of Hire (plus any Special Conditions that might be attached to any particular hire agreement) and a Safeguarding Policy. Whilst all provisions of the Conditions of Hire have equal value and status, the Hirer's attention is directed particularly to:

- The limits on the numbers of people allowed in the Community Room
- Special arrangements regarding the sale of alcohol
- The requirements regarding public safety.
- The insurance aspects of hiring the premises will be outlined in the Hiring Agreement and these will need to be followed at all times during an event.
- Health and Safety requirements must be adhered to.